



**Open Position: AVP/VP, Portfolio Management, IIX**  
*Call for Applications*

**About Impact Investment Exchange (IIX)**

Impact Investment Exchange ([IIX](#)) is the pioneer in the impact investing movement and a global leader in sustainability. We have transformed the financial system so that women, the environment and underserved communities are finally given a value and a voice in the global market. Over the past decade, we have built the world's largest crowdfunding platform for impact investing ([Impact Partners](#)), operated award-winning enterprise technical assistance programs such as [IIX ACTS](#), created innovative financial products such as the [Women's Livelihood Bond™ Series](#) and established an [Impact Institute](#) and [Research & Advisory](#) to build the sustainable investing market. To date, our work has spanned **57 countries**, unlocked **US\$288 million** of private-sector capital, positively impacted over **159 million** direct and household lives, and avoided over 1.83 million tons of carbon. The foundation of IIX's work is [IIX Values™](#), an innovative impact verification solution for every organization, which effectively measures the social and environmental impact of an investment and gives value to the voices of the underserved. In 2022, IIX launched the [Orange Bond Initiative™](#) to unlock \$10 billion in the capital markets by 2030 and impact 100 million women in the last mile. The recent issuance of the [Women's Livelihood Bond™ 5](#) is now officially listed on the Singapore Exchange (SGX) as the world's first Orange Bond. IIX's numerous awards for its work include the Oslo Business for Peace Award, the P4G State-of-the-art Partnership award, the UN Global Climate Action Award and most recently the Environmental Finance's Award for Innovation.

For more information about IIX, please visit [www.iixglobal.com](http://www.iixglobal.com).

**About a career with IIX:**

You will join a highly effective team that provides you with an un-paralleled hands-on exposure to the Impact Investing and Social Finance space. You thrive in tackling development issues and excel in creating solutions using structured strategies and innovative programs that address and solve the world's most pressing problems, from food security to inclusive finance to clean energy. You aim to become a global development leader and to get to make a measureable difference through your work.

When you join IIX, you embark on a rewarding career where we are heavily invested in your professional development, as we will build on your strengths and help you gain new skills with training, coaching, encouragement and guiding you in the right direction. The skills you obtain and the exposure to the rapidly growing impact investing space will be invaluable as you advance in your career.

To be a successful member of the IIX team, you should exhibit **PREM**:

- **Passionate:** Commitment to social finance and impact investing as a path to unlock society's potential to effect social change is essential for a happy and successful tenure at IIX.
- **Resilient:** Similar to our enterprises working in emerging markets, our IIX team members have strong mental and emotional fortitude and are able to recover quickly from difficulties or setbacks. We look for people with an adaptable and positive attitude and strong sense of self-worth, which enables them to move forward and continue to strive for their goals even in the face of adversity.

- **Equitable:** At IIX, we manage toward impact maximization and produce measurable and transparent returns – both social and financial. These results strengthen the ecosystem and transform existing realities by helping impact enterprises magnify their impact and scale. We are fair and impartial in our actions and ensure that we make objective and unbiased decisions based on facts and impact.
- **Maverick:** While IIX is a seasoned stakeholder in the impact enterprise and impact investing space in Asia, we pride ourselves on creating new opportunities. We look for people with an independent and unorthodox approach to thinking and behaving. If you are someone who is non-conformist, innovative, and independent, often going against the grain, does not like following the crowd and is not afraid to express your own opinions, we want you.

Some of our clients include foundations such as the Rockefeller Foundation and Bank of America-Merrill Lynch Foundation, corporations such as Standard Chartered Bank and KKR, international non-profits such as Oxfam and World Vision, multilateral institutions such as the Asian Development Bank, UN Agencies such as UNDP, and government development agencies such as USAID and SIDA.

**IIX's Portfolio Management team** manages the **IIX Growth Fund (IGF)**, the **IGF Loan Facility (ILF)**, and the **IIX Women's Catalyst Fund (WCF)** as well IIX's direct investments in high impact enterprises. The IGF is a for-profit venture capital portfolio invested in Impact Enterprises bringing inclusive growth to South and Southeast Asia. Investing across multiple sectors and countries in the region, the IGF targets market level financial returns together with high positive social impact. The ILF makes loans to Impact Enterprises in Southeast Asia with a focus on empowering women. And the WCF pools concessional capital from governmental and philanthropic funders to catalyse investments into organisations benefitting women, girls, and gender minorities across the world, primarily through catalytic subordinated debt investments that support IIX's Women's Livelihood Bond™ Series.

### **Duties and Responsibilities:**

The Portfolio Management department is seeking a AVP/VP to work directly with the Senior Director across the range of IIX's portfolio management activities. The candidate will, under the guidance of the Senior Director of the Portfolio Management team, be responsible for implementing the investment strategies of IIX's various portfolios. The candidate will be involved in all aspects of IIX's portfolio management activities, including fundraising, pipeline development & dealsourcing in target markets, structuring investment financing, and actively monitoring investments from funding through to exit.

The main responsibilities of the candidate will include the following:

1. Periodically refining and implementing investment policies and procedures
2. Conducting market & industry research and outreach to identify investment opportunities
3. Evaluating and conducting due diligence of investment opportunities
4. Overseeing the active management of portfolio companies - including on-going monitoring of portfolio companies, preparing periodic reports covering operational, financial, and impact performance, as well as development and implementation of strategic initiatives (including follow-on debt and equity raises)
5. Communicating investment performance and strategies to stakeholders
6. Building and managing relationships with portfolio companies, stakeholders, and other partners
7. Mentoring and leading a small team of portfolio managers and investment professionals

8. Ensuring compliance with regulatory requirements and ethical standards

**Location:** Preference will be given to candidates who are or can be based in Singapore. Candidates based in the key markets in which IIX invests will also be considered.

**Qualifications:**

- Full professional proficiency in English
- Advanced Degree - MBA and/or masters in related field preferred
- At least 5 years of relevant experience, with a proven track record of investment experience
  - Applicants with relevant experience in fund management (VC/PE) or direct investments (e.g. private credit or alternative investments) will be preferred
- Good understanding of - and passion for - the field of impact investing and/or sustainable finance
- Demonstrable track record in interacting directly and independently with the founders and senior management of potential investees and other stakeholders
- Excellent interpersonal skills, with the ability to interact effectively with colleagues from various cultural backgrounds and great team player
- Strong Powerpoint, financial, accounting and Excel skills; experience in building financial models is a MUST
- Strong organizational skills, ability to act independently or multi-task as required, exercise sound judgment, and work in a fast-paced environment
- Have worked or studied overseas will be an advantage

**Start Date:** Immediate

**Submission:** Please submit a cover letter and a resume to [apply-0795cdb6fce5@iix-global.breezy-mail.com](mailto:apply-0795cdb6fce5@iix-global.breezy-mail.com) ; a test on technical knowledge will also be required if you are shortlisted. Qualified candidates will be considered and contacted by a member of the IIX team for interviews and discuss your skills, interest and experiences. IIX is an equal opportunity employer.